



AUSTRALASIAN HIGH PRESSURE  
WATER JETTING ASSOCIATION



AUSTRALASIAN DRAIN CLEANING  
AND VACUUM ASSOCIATION

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# General Meeting Minutes

**Date:** Thursday 14<sup>th</sup> March 2024  
**Time:** 11:00am AWT  
**Venue:** AOG Energy Perth Convention Centre & Zoom

1. **Welcome** – Peter Jones to Chair
2. **Emergency Procedures** – Peter Nicholas
3. **Statement of Acknowledgement and Welcome to Country**

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today. I would also like to pay my respects to Elders past and present.

4. **Apologies** – Gabe Wardle
  - Gordon Taylor – WJA
  - Rodney Purtill – Bucher
  - Grant Inglis – Hammelmann
  - Ethan Leeds – Trainright
  - Andrew Gladman – Bucher
  - Warwick Lorenz – Aussie Pumps
  - Kieran Moran – Connecting Industry
  - Chris Brooksby – McMahon Services

5. **Conflict of Interest**

The attendees at the meeting are asked if they have a conflict of interest based on the agenda. If anyone has a conflict of interest, they should declare it and not be part of the discussion or vote.

6. **Previous meeting Minutes**

- Acceptance of previous meeting minutes by Lance McKay and seconded by Gerry Murphy
- Business arising



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Who	When	What
Lance/Rod Purtill	2024	NDD Study - putting together a sub-committee
Peter J		Certs II, III & IV – On hold until new Industry clusters are formed
Peter J	2024	Review of AS4233

## 7. Correspondence – Gabe Wardle

### In

- CBA - Merchant Tax Invoice x 3
- CBA – Term Deposit holding facility.
- CBA – Reinvestment notice
- Monthly Accounts from:
  - Telstra x 3
  - Xero x 3
- New Member Applications x 4
- ASIC – Funding Levy invoice
- Webarena – Website hosting invoice
- AOG meeting room hire – Contract and invoice.
- Access Law Group - Invoice

### Out

- Class A Training Certificates and Medical Alert Cards x 153
- Best Practice booklets 1 of each
- 70 Class B Medical Alert Cards
- General Emails and replies.

## 8. New Members – Gabe Wardle

- TBH Industrial Pty Ltd
- Tygear Operations
- North East Water
- Precision Pipe Technologies

## Reciprocal Membership with

- DBYD Certification (DCL)
- NULCA
- WJA – British Water Jetting Association



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## 9. Financial Report – Gerry Murphy/Gabe Wardle

AUSJET Business Account 2332	\$ 55,480.55
AUSJET Working Account 2316	\$ 1,735.13
Term Deposit 222 (Reinvested to March 2024)	\$ 30,000.00
Term Deposit 764 (Invested until August 2024)	\$ 26,000.00
<b>Total</b>	<b>\$ 113,215.68</b>

*Dollar amounts were correct at the time of writing.*

*These dollar amounts will be corrected (if needed) at the time of Financial reporting during the meeting.*

*AUSJET conducts its accounts on a cash basis. This means that revenue and expenditure is not realised in the profit & loss accounts until they are actually paid or received.*

Acceptance of Financial Report by Chas Hewson and seconded by Peter Nicholas

## 10. Safety

One of the responsibilities of being a member of AUSJET/ADCVA is to report all incidents.

It is important we communicate all incidents within our industry to prevent them from reoccurring and to improve industry safety both here in Australia and now globally through the GICC Global Industrial Cleaning Coalition.

All information is kept strictly confidential and can be reported through our website [safety/report-an-incident](#) - or directly to our administrator [support@ausjetinc.com.au](mailto:support@ausjetinc.com.au) . In all cases we request the contact details of the person reporting the incident, so we can work with them to develop an industry safety alert.

When developing the industry safety alerts any reference to the company that had the incident, or the location of the incident is removed. Prior to publishing the safety alert, we send a draft of the alert to the reporting person for their approval prior to distributing the alert to our members and on social media.



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Does anyone know of any incidents or safety alerts they would like to discuss?

#### 11. Health & Safety Forum – Peter Nicholas

- 3<sup>rd</sup> meeting held recently.
- Issued 3 Safety Alerts
- If Safety Alerts come from the Regulator, industry body or Internet, they are ok to share.
- Be careful when completing Safety Alerts, pictures maybe identifying.
- Pump suppliers draft letter to be tabled at next BOM Meeting.
- Good input and engagement from forum members.

#### 12. MOU with DBYD – Lance McKay

- Locator course has been shared with AUSJET to adapt for Vacuum loading
- The course is online theory, multiple choice, automated. The Practical certification part of the assessment to about 2.5 hours.
- All the course info has been forwarded to Lance as part of the MOU
- Individuals and companies may be certified
- DBYD Certification & NULCA are on the AUSJET mail list

#### 13. AS4233 Review – Peter Jones

- Hose section to be completed April
- Plan to finish end of July
- Put application in end of September

#### 14. Draft NDD Study – Lance McKay

- Rodney Purtill on behalf of AUSJET is running this project
- Sub-committee of 8 is being formed
- DCL & NULCA have come forward to be involved in this study and will be on the sub-committee
- Timeline is to have the study ready for review September and roll out at AUSJET24

#### 15. AUSJET24

- AUSJET24 in October
- 3 day event with Golf Day & Mtg on 1<sup>st</sup> day and conference/exhibition of following 2 days
- ~~Contractor, Supplier and Individual Awards for Safety Innovations. Criteria will be out shortly~~

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- Marketing will be rolled out in 2 weeks by Expertise Events
  - Program will be rolled out
  - Speaker topics being collated

#### 16. General Business:

- Cert II, III, IV for Industry Training - will provide pathway for people entering the industries (HPW, Vacuum Loading, Hydro Excavation)
  - Will help to attract & retain people
  - Has been in abeyance for 2yrs due to Gov't changed how training packages are put together and how job skills Councils together. Our relevant JSC is IBSA. Things are starting to move forward.
  - Existing UOC's to be put under relevant tiers
  - Peter Jones to share that with Rob Rowe and Ian Lambert.
- Ian Lambert would like to add he feels dinner is better than meetings because people tend to share and speak.
- Lorraine wants to congratulate for additional membership, call out for additional and new speakers.
- More of a panel structure than individual speakers
- Conference will be open to all and not just paid delegates
- NULCA has an event in 16<sup>th</sup> & 17<sup>th</sup> May – if anyone would like to attend.

**17. Next Meeting: August 2024 Gladstone QLD**

**18. Close: 11:36**